



Annual Report

2016/2017

SC041146

Annual Statement

Contents	Page
Executive Committee Report	3 & 4
Receipts and Payments Account	5
Statement of Balances	6
Notes on the Receipts and Payments Account	7 & 8
Report of Independent Examiner	9

Executive Committee Report

Deaf History Scotland held its eighth annual general meeting (AGM) on 22nd October 2016 in North East Sensory Services, John Street, Aberdeen. The meeting re-elected Ella Leith, Lilian Lawson and Margaret Aitken to the Executive Committee, while Enrique Canton stepped down. Margaret Stewart was elected to the Executive Committee to fill this vacancy. Lilian Lawson gave a report about the Scottish Deaf Archives Project and members were informed that a room at Deaf Connections had been hired to store Scottish deaf archives. A grant of £300 from Sign Language Interactions had been received to cover costs of purchasing shelving units and archival materials and also hiring the room. Members were also informed that DHS Executive Committee had been working on a heritage lottery fund application and a delegation had a meeting with Heritage Lottery Fund Officer. Lianne Holly, the Heritage Project Co-ordinator from the BDA was unfortunately unable to attend to give a demonstration of the online SHARE archive, due to a chemical incident at London Airport causing her flight to be cancelled. Len Mellis gave an excellent PowerPoint presentation about Aberdeen Deaf History.

DHS held an eighth Spring Gathering for members in Greenock on Saturday 6th May 2017. There were three presentations. Margaret Keir, the former Head Teacher of Garvel Deaf Centre and Jamie Dow, one of her former pupils gave an interesting talk about how the school was established, why BSL was introduced to the school and the pupils' achievements. Lianne Holly, the Heritage Project Co-ordinator from BDA gave a demonstration of the online SHARE archive. Avril Hepner, BDA Scotland Community Development Manager gave a presentation about the BSL National Plan and had an effective consultation with DHS members, in particular about Culture, Leisure and Transport issues.

Donations of deaf archives had been received from the now defunct Fife Deaf Club and several members. Some of the Executive Committee members had been busy sorting out and cataloguing archives. Fundraising work to raise money to set up a project to recruit, train and manage volunteers who would be involved in the work of collating, preserving and promoting the Scottish deaf archives is ongoing.

Peter Pan Moat Brae Trust patron, Joanna Lumley paid a visit to the £5.7 million children's literature project in Dumfries - National Centre for Children's Literature and Storytelling. The final phase of works began in May 2017 and it is hoped the new centre will open to the public at the end of 2018. Unfortunately, the building won't be ready for a tour in time for DHS AGM 2017 in Dumfries. Fiona Burns, one of the people involved in it and was very keen to meet John Denerley and Ella Leith to chat about how to make Moat Brae accessible for Deaf people and whether a trip could be organised when it is open. John Denerley and Ella Leith had arranged to have a meeting with Fiona Burns on 15th September 2017.

The Executive Committee had four meetings, in November 2016 and February, April, and August 2017.

Executive Committee

Officers: Ian Carmichael (Convenor); Ella Leith (Secretary, 2016) and Lilian Lawson OBE (Treasurer 2016 and Secretary/Treasurer 2017)).

Members: Margaret Aitken, Beatrice Cook, John Denerley, Bryan Marshall, Harold Nicolson and Margaret Stewart.

Independent Examiner: Ann-Marie Treacy

Bankers: The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

Deaf History Scotland

Receipts and Payments Account

for the year ended 30th September 2017

	£ 2016/2017	£ 2015/2016
Receipts		
Grant Income	0	300
Event Fees	140	185
Book Sales	31	267
Merchandise Sales	129	91
Membership Fees	398	1,110
Donations	182	406
Scottish Deaf Archives Project	1,593	0
Auction Proceeds	0	42
Braidwood Plaque	0	25
Bank Interest	0	0
Total Receipts	2,473	2,426
Payments		
Deaf History Journals	343	225
Administration Costs	114	54
Executive Committee Expenses	466	243
DHI 2015	0	3,061
Thomas Braidwood Plaque	0	1,854
Spring Gathering 2016	135	859
Scottish Deaf Archives Project	711	226
Gratuity	50	0
Miscellaneous	2	76
Total Payments	1,821	6,597
Surplus/(deficit) for the year	652	(4,171)

Deaf History Scotland

Statement of Balances as at 30th September 2017

	2017 £	2016 £
Bank Opening Balance	3,237	7,350
PayPal	105	58
Surplus/(deficit) for year	<u>652</u>	<u>(4,171)</u>
Closing Balances	<u>3,994</u>	<u>3,237</u>
Reserves		
General funds	2,580	2,705
Dedicated funds	<u>1,414</u>	<u>532</u>
Total funds	<u>3,994</u>	<u>3,237</u>

Approved by

Ian Carmichael
(Convenor)

Lilian Lawson OBE
Treasurer

Date

Notes on the Receipts and Payments Account for the year ended 30th September 2017

1. Accounting policies

The accounts are drawn up on the historical cost basis of accounting and in accordance with the Statement of Recommended Practice 'Accounting by Charities'.

2. PayPal Account

The PayPal Account was set up in the financial year of 2015/2016.

Fund carried forward	£58
Receipts received:	£47
Balance at 30 th September 2017:	£105

3. Dedicated Funds

	Balance at 1 st October 2016	Incoming Resources	Resources Expended	Balance at 30 th September 2017
	£	£	£	£
The History of Edward Cup Book	132	-	-	132
Glasgow Deaf Badminton Club History Book	200	-	-	200
Deaf Archives Project	200	1,593	711	1,082
	<u>532</u>	<u>1,593</u>	<u>711</u>	<u>1,414</u>

a) The History of Edward Cup Book

The Executive Committee agreed to put aside in the year to 30th September 2011, a sum of £500 for costs of printing "The History of Edward Cup" book, which was produced in the year of 2011-2012 at a cost of £368 leaving a balance of £132. The Executive Committee has still to decide on how the balance is to be spent.

b) Glasgow Deaf Badminton Club History Book

Deaf History Scotland received a donation of £200 in 2016 from Glasgow Deaf Badminton Club which is now defunct. The Executive Committee agreed to put this sum of money in the dedicated funds for research and printing costs of a book to commemorate the history of this club.

c) Deaf Archives Project

The Executive Committee agreed to apply for funding for a project to collate, store, catalogue and promote Scottish Deaf archives. A grant of £300 from Sign Language Interactions was received in September 2016 to cover a

nominal rent of a room and costs of purchasing storage boxes and shelving units. In this financial year, DHS had received donations from members totalling £1,593 and used this fund to purchase archival materials.

I report on the accounts of the charity for the year ended 30th September 2017 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity’s Executive Committee acting as trustees is responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity’s trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner’s statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required of an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner’s statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

* to keep accurate records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

* to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Name: **Ann-Marie Treacy, MICB.PM.Dip**

Address: **c/o Deaf Connections
100 Norfolk Street
Glasgow G5**

Date.....